

L Harrison
B North-Lee
I Gadsden
C Murray

**ST PAULS FIRE DISTRICT
COMMISSIONERS MEETING
AUGUST 16, 2018**

R Muckenfuss
L Gerth
C Fox

FINANCE COMMITTEE MEETING – Vice-chairman Ronald Muckenfuss called the Finance Committee Meeting to order.

Review Information Only –July 2018 – Tracy presented the July 2018 financial report. Personnel Services was \$281,310.30 and Operating Expenses was \$42,043.18 with total being \$323,353.48. Revenues was \$405,564.36. There is no update to the TAN. The ending balance in the checking account on July 31, 2018 was \$1,387,982.33.

Community Remarks – None at this time.

The Finance Committee meeting was closed at this time.

Regular Meeting Called to Order – Chairman Lee Harrison called the regular meeting to order. The meeting was opened with the Pledge of Allegiance and the Lord's Prayer.

The Finance Committee meeting and the regular meeting were advertised in the Post and Courier in "This Week's Meetings" on August 13, 2018 and posted on the front door 24 hours prior to the meeting.

The minutes of the regular meeting on July 19, 2018 were approved as written, without reading, with a motion by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Clifford Murray. Motion passed.

Roll Call – All commissioners were present except Commissioner Bertha North-Lee, who will be late. Attorney Charlie Condon was present. The clerk was present. Fire Chief Larry Garvin and Asst Chief Mike Rakoske was present.

OLD BUSINESS

There was no Old Business at this time.

NEW BUSINESS

There was no New Business at this time.

REPORTS

Hollywood Station – Regular maintenance and put water coolers at the station.

Sauldam Station –Regular maintenance and put water coolers at the station.

Edisto Station – Regular maintenance and put water coolers at the station.

Ravenel Station - Regular maintenance and put water coolers at the station.

Adams Run Station - Regular maintenance and put water coolers at the station.

Stono Ferry Station - Regular maintenance and put water coolers at the station.

Meggett Station – Regular maintenance and put water coolers at the station.

Parkers Ferry Station – Unmanned at this time.

Petersfield Station – Unmanned at this time.

Chief's Report – There were 213 alarms for July 2018. Chief Garvin stated that there was a problem with water in the stall at Station 9. An employee who had been with the fire district for 14 years is leaving. Another employee is leaving on August 27, 2018. We have received four handheld walkie-talkies. Chief Garvin also mentioned that the Woodmen of the World will put up a flag pole at Station 9 on September 11, 2018. Commissioner Charlie Fox asked if everyone except Pam & Tracy has taken all the required classes with OSHA requirements. The command staff has taken the required ICS 300/400, which is an OSHA requirement.

Commissioner Bertha North-Lee arrived at this time.

Training Report – There were 1282 training hours and 311 physical hours for July 2018.

Attorney's Report – Besides Workers' Compensation claims, there are two cases outstanding. 1.) Chief Garvin received a certified letter from Gladfelter Insurance Company concerning the payment of legal fees for the defense of this case and related matters and conditions. 2. The alleged discrimination case by Curtis Washington. Attorney Bethany Edmondson advises that discovery is ongoing and an initial demand is requested.

Commissioners Report – Commissioner Clifford Murray mentioned that he was glad to be here as a commissioner for now. Chief Garvin was questioned about petty cash. The fire district no longer has a petty cash account. Commissioner Charlie Fox asked about the waiver request that needs to be done before October 2018. It will be discussed at the September 2018 meeting in Executive Session. It was stated that the Fire Academy doesn't always offer classes that are needed. Brian Mitchum has a class in November 2018. We now have 56 firefighters after we had 2 firefighters leaving. We need to have 80 firefighters to be full-staffed.

Auxiliary Report – No report at this time.

Community Remarks – None. Loella Smalls with Charleston County Budget Office was present at the meeting.

Checks were reviewed and signed for expenses in open session at this time.

A motion was made by Commissioner Bertha North-Lee and seconded by Commissioner Clifford Murray to go into Executive Session to review reconciliation of accounts. Motion passed.

Executive Session – to review reconciliation of accounts.

Out of Executive Session – Into Regular Session – No action was taken in Executive Session. The reconciliation of accounts were reviewed.

Reconciliation of Accounts – A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Bertha North-Lee to approve the reconciliation of accounts. Motion passed.

The next regular meeting is September 20, 2018 at 6:00pm.

Adjournment – A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Bertha North-Lee to adjourn the meeting. Motion passed.

Meeting was adjourned at 6:45pm.

Lee Harrison, Chairman
St Paul's Fire District

Mary Adams, Clerk
St Paul's Fire District